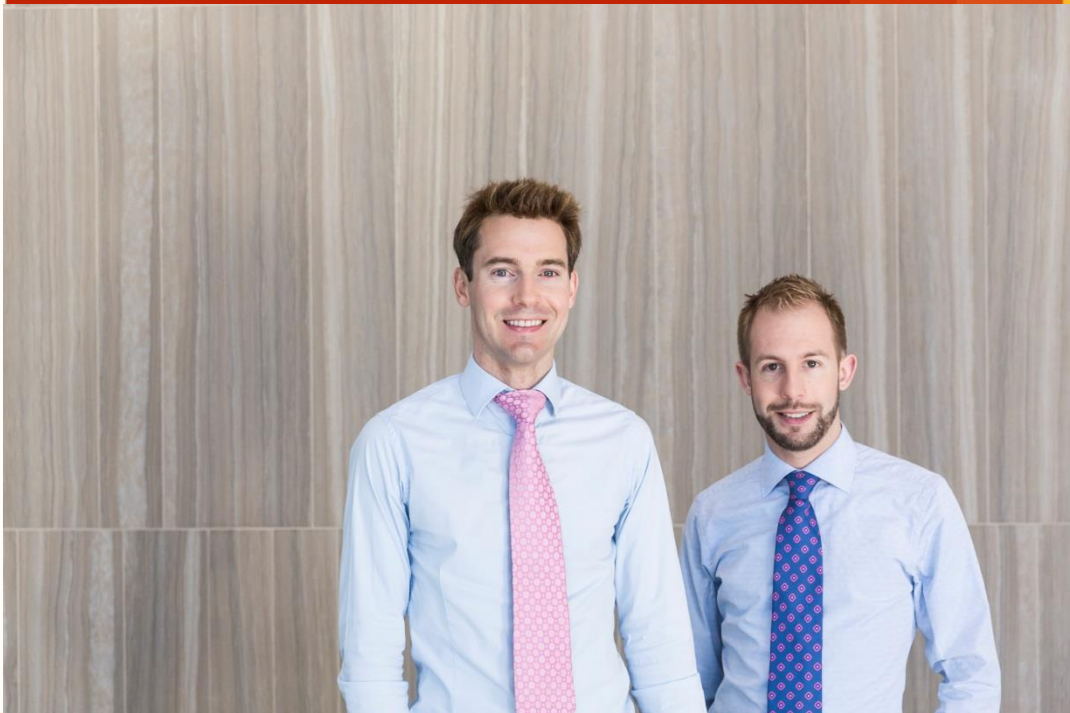


www.pwcacademy.sk

*Study ACCA
with
The Academy*



pwc

A word from The Academy Leader

Dear business partners, students and friends,

For the seventh year running, the Academy is pleased to bring you a full ACCA qualification programme to the Slovak market. With more than 5,500 students in CEE, The Academy is sustaining its position as the biggest tuition provider of ACCA (Association of Chartered Certified Accountants) qualification in this region. By developing the FIA (Foundations in Accountancy) set of entry level qualifications ACCA have something to offer to everybody who aspires in the career in finance, regardless their knowledge or experience.

Our ACCA vision is simple – to provide a premium teaching and support service that establishes the highest possible levels of quality and leverages our knowledge and experience as a leading professional services firm.

Our students regularly score some of the highest pass marks in the world and their success at ACCA is based on our special study programme. A winning combination of supported self study, regular progress tests and an intensive, focused teaching course before the exam has proven to be the most successful model for our ACCA students.

Join us at The Academy and get the most out of your studies!

Good luck with all of your exams in 2015!


Eva Hupková

The Academy Leader



Our vision is to help you by providing internationally recognised professional qualifications, aligned with business and soft skills training, to educate future leaders; those you need to succeed in the global marketplace.

What is ACCA?

With the strengthening of the code of conduct, regulation and legislation within the finance profession, there is a growing demand for finance people with high standards of expertise and ethics. Therefore, both potential employers and clients are paying increasing attention to these professional qualifications.

The Association of Chartered Certified Accountants (ACCA)

170,000 members in over 180 countries worldwide mean that wherever you go, ACCA will get recognized.

The ACCA is one of the largest and fastest-growing **international accountancy bodies**. Being around for over 100 years means that ACCA has built a reputation for **quality** and **excellence**. All around the world, people in business simply know the ACCA for its high standards of **expertise, professionalism and ethics**.

The ACCA Qualification

The ACCA Qualification is your route to **learning modern finance methods** and becoming an ACCA member. It is designed to provide the accounting knowledge, skills and professional values that will deliver finance professionals who are capable of building successful careers across all sectors.

No previous knowledge of accounting or finance is required to start ACCA studies. All you need is the motivation to make the significant investment in time to achieve success.



Study the ACCA along with 436,000 students worldwide

Why study the ACCA?

Benefits for you



Know-how



Networking



Continuous development



Unified syllabus



Wider competencies



Competitiveness at the labour market

Benefits for your employer



Know-how



Retention



Employer branding



Developing skills



Quality standards



Performance indicator

Meet our Teaching Team



Róbert Srnka



Katarína Somogyiová



Ivan Kupkovič



Marie Velflová



Radka Nedvědová



Erika Vitálošová



Alexandra Sviteková



Zoltán Bozsó



Steve Willis



Martina Janoušková



George Ostafijczuk



Jana Petráková

Why to study with the Academy?

The most valued assets are **our tutors – experienced lecturers with practical experience**, all members of ACCA and other professional organisations.

Quality study materials by **Kaplan Publishing** with on-line access to additional articles, exams and updates (Kaplan's EN-gage) supported by **course notes** prepared by our PwC tutors.



The highest ACCA award of learning providers: **Platinum Approved Learning Partner**. Approval is given to tuition providers who demonstrate that they meet the challenging performance targets set by ACCA, e. g. quality of study materials and tuition, experienced tutors, student support, pleasant facilities and last but not least – student pass rates!



CPD points for ACCA members; like many professionals, ACCA members are required to complete continuing professional development (CPD) throughout their careers. Our students can gain CPD points for attending training and seminars at our Academy.



1 April 2015 – 31 March 2016

Pass rate of our ACCA students is significantly higher than global average.

Our students get **full administration support** from the Academy, during each step of their study; as well as the close attention of tutors during the whole training period.

The Academy offers **competitive prices** and **authorised centres for computer based exams (CBE)** for ACCA in **Bratislava** and **Košice**.

The Academy administrative support of your studies

Getting oriented to the ACCA deadlines, forms and regulations may appear difficult, but our dedicated and experienced Academy team is here to help. Our full-time students receive this service for free.

Do not forget that, as PwC, we are also an employer monitoring the results of our own trainees. Therefore, we can assist your employer by sending progress reports about you, help to develop internal policy and plan suitable study paths.

We consistently achieve pass rates around 20% higher than the global average

Administering your studies means:

- Registering for relevant exams/resits directly with ACCA
- Dealing with any queries on exemptions/exam entry issues with ACCA
- Providing advice on e-learning support – testing and Assessments
- Receiving and distributing exam results from ACCA to students
- Registering and providing Computer Based Testing
- Sending study plans/timetables and joining instructions to students

Leave the paperwork to us!



Are you ready to study or still deciding?

1. Check your English and Math skills

<http://studentvirtualearn.accaglobal.com/>

2. Check your exemptions

<http://www.accaglobal.com/en/qualifications/apply-now/exemptions.html>

3. Speak to our tutors and students

4. Come and see our real classes

How to start?

1. Collect your supporting documents and send them to The Academy for review

- coloured photocopy of your ID card or passport
- coloured photography
- copy of your marriage certificate if name on ID card/passport is different
- education documents translated into English:
 - copy of a university diploma
 - copy of a certificate from a professional body or other relevant institution

2. Sign our data protection agreement and ACCA exchange form

3. Decide if you want to pay your ACCA fees by payment card or by invoice

4. Wait for welcome email form the Academy and ACCA and for your exemptions (2-3 weeks)

5. Get familiar with your new *MyACCA* account

6. Choose the exam you wish to sit next

7. Start to study!



ACCA study options with The Academy

1. ACCA Success – full time study option

ACCA Success is a winning combination of a guided home study and intensive focused block course developed by The Academy.

It is designed to give our students the best possible chances of passing all of their examinations on the first attempt. Our results prove that it works.

Scheduling study time matters and that is why we give you a study plan and interactive study support to help you prepare outside of the course time. Except of printed text book and exam kit we will also provide you course notes written by our tutors, electronic versions of study materials and an interactive e-learning programme.

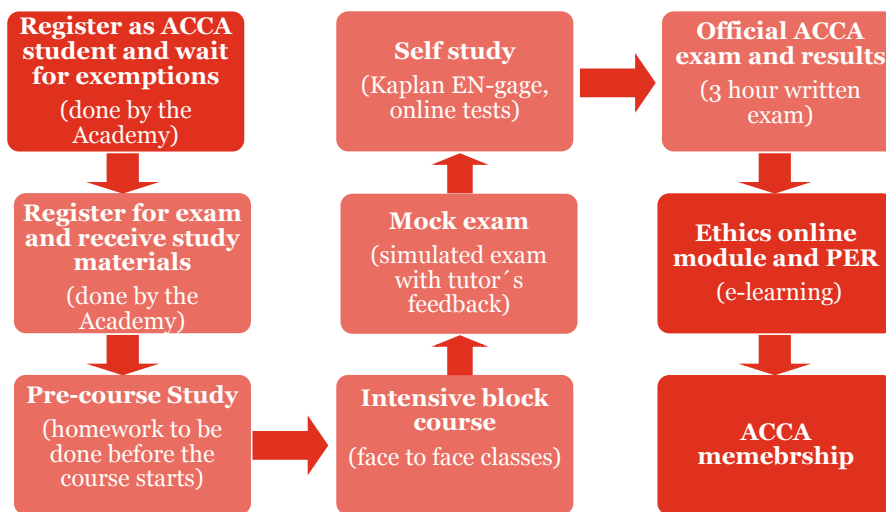
Even though we emphasise continuous learning, we understand that you will focus your studies especially in the weeks preceding the exam. That is exactly when the block courses will be run and by the time you sit in the examination room, you will still have all the tutors' tips fresh in your mind.

After the courses, our tutors will make sure you revise efficiently. How? At the end of the course you will sit a mock exam and the tutors will give you detailed feedback on what areas need more focus. You will also receive useful tips and last-minute advice.

A close-up photograph of a bed with white linens and a patterned pillow. The pillow has a beige and brown geometric pattern. The background is softly blurred, showing more of the bed and a lamp.

The night before the exam is for sleeping, not for panicking!

Below, the progression during the ACCA Success study programme is shown. From registering as ACCA student to becoming a member, we will guide you every step of the way.



1. Pre – course Study

Receive your Kaplan books and PwC Course Notes.
Practice questions and check your answers on the Kaplan EN-gage on-line system.
Test your progress on an interim assessment.

2. Intensive Block Course

Attend 4 - 5 days of intensive block course, review key theoretical topics and go through the most difficult parts with the tutor.
Practice examples, exam questions and ask!
Perfect your exam technique with the tutor.
Sit a mock exam.

3. Focused Revision

Receive full mock examination feedback with the tutor's comments.
Get the latest Exam Tips and tutors' advice on how to practice during your last days before the exam.

2. Interactive Webinars

- Complete Learning Set of materials by Kaplan Publishing (*text book, exam kit and pocket notes*).
- 2 days weekend virtual course (webex) focused on practicing of questions and exam technique.
- Opportunity to ask questions in real time.
- Top Academy tutors.
- MyKaplan Access (*video tutorials, on-line study materials, selected key topics - video, audio, multiple-questions and articles, expert tutor support.*).
- Great choice to deal with time and budget constraints. Excellent option for resiters.

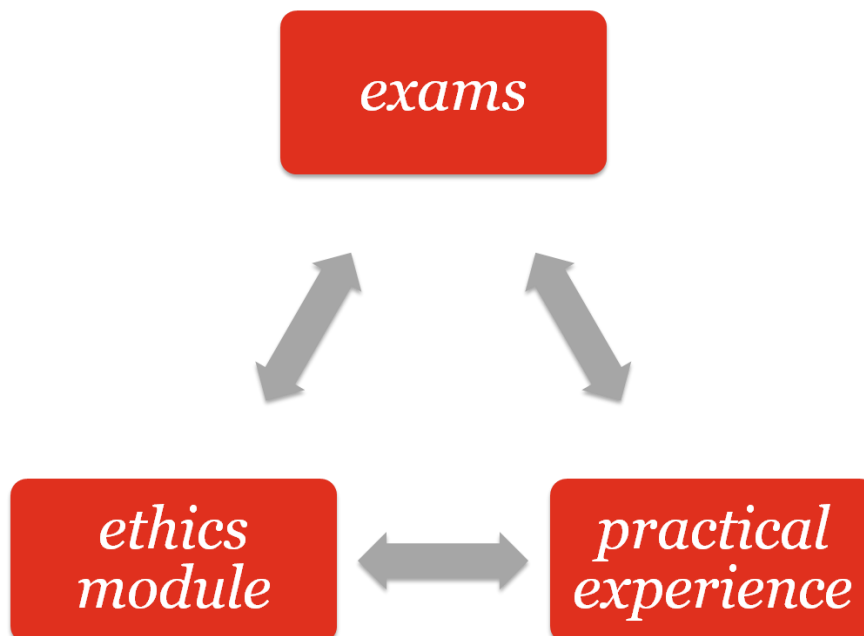
3. Home Study Premium Option

If you prefer to study individually, but want to benefit from the extensive support provided by the Kaplan ACCA Online system, this option combining a wide range of online resources and high quality study materials will be the one for you.

- MyKaplan (*video tutorials, on-line study materials, selected key topics - video, audio, multiple-questions and articles, expert tutor support.*)
- Complete Learning Set of materials by Kaplan Publishing (*text book, exam kit and pocket notes*).
- Recommended study plan.
- Access to application and e-books for your smart phone or tablet
- Online study programme and progress tests (Kaplan EN-gage).
- The opportunity to study with your own speed, in your free time

**Study materials to take away?
Yes, ACCA goes mobile, now!**

ACCA membership requirements



1. Exams

Foundation level

FA1 Recording Financial Transaction
MA1 Management Information

Introductory Certificate in Financial and Management Accountig

FA2 Maintaining Financial Records
MA2 Managing Costs and Finance

Intermediate Certificate in Financial and Management Accountig

Fundamentals

KNOWLEDGE

FAB/F1 Accountant in Business
FMA/F2 Management Accounting
FFA/F3 Financial Accounting

Diploma in Accounting and Business

SKILLS

F4 Corporate and Business Law
F5 Performance Management
F6 Taxation Czech
F7 Financial Reporting
F8 Audit and Assurance
F9 Financial Management

Advanced Diploma in Accounting and Business

Professional

ESSENTIAL

P1 Governance, Risk & Ethics
P2 Corporate Reporting
P3 Business Analysis

OPTION

P4 Advanced Financial Management
P5 Advanced Performance Management
P7 Advanced Audit and Assurance

ACCA Qualification



2. Professional Ethics Module

Ethics is an integral component of the ACCA qualification, directly appearing in 11 of the 14 examination papers and in all of the essential work experience performance objectives.

As part of your ethical development, students are required to complete the Professional Ethics module. This will give you exposure to a range of ethical perspectives and includes several self-tests which require you to reflect on your own ethical behaviour and values. You then apply what you have learned in a case study where you experience an audit situation from two points of view - that of the auditor and the corporate financial accountant.

It is recommended that students complete this module before they sit the paper – P1 Governance, Risk & Ethics. Statistics show that completing this module before the P1 tutorial course greatly increases a student's understanding of the syllabus and results in higher examination pass rates for all Professional Level examination papers.

***The basis of professionalism?
Knowledge and ethics!***



3. Relevant Work Experience

A final component of the ACCA Qualification is gaining relevant practical experience, which consists of a specified set of Practical Experience Requirements (PER). These are closely linked to the exam syllabus to further develop your skills, allow you to apply in practice the knowledge and techniques gained through your studies, observe and be involved in real-life situations to develop your attitudes, behaviours and judgement.

Monitoring work experience is a great way to make your employer notice your development

ACCA students are required to achieve this set of objectives over a 3-year period working in an accounting or finance-related role and record the completion of the PER through the **trainee development matrix** (TDM). Students are required to achieve 13 performance objectives (9 essentials and any four optional) in total:

Professionalism, ethics and governance

- Demonstrate the application of professional ethics, values and judgement
- Contribute to the effective governance of an organisation
- Raise awareness of non-financial risk

Personal effectiveness

- Manage self
- Communicate effectively
- Use information and communications technology

Business management

- Manage on-going activities in your area of responsibility
- Improve departmental performance
- Manage an assignment

Financial accounting and reporting

- Prepare financial statements for external purposes
- Interpret financial transactions and financial statements

Performance measurement and management accounting

- Prepare financial information for management
- Contribute to budget planning and production
- Monitor and control budgets

Finance and financial management

- Evaluate potential business/investment opportunities and the required finance options
- Manage cash using active cash management and treasury systems

Audit and assurance

- Prepare for and collect evidence for audit
- Evaluate and report on audit

Taxation

- Evaluate and compute taxes payable
- Assist with tax planning

Dates and fees

Course	Course name	No of days	Course dates spring 2015	Exam spring 2015	Course dates autumn 2015	Exam spring 2015
F1	Accountant in Business	4	TBC	CBE	TBC	CBE
F2	Management Accounting	5	TBC	CBE	TBC	CBE
F3	Financial Accounting	5	TBC	CBE	TBC	CBE
F4	Corporate and Business Law	5	27 April – 1 May	CBE	19 - 23 October	CBE
F5	Performance Management	5	4 – 8 May	1 June	9 – 13 November	9 December
F6	Taxation	5	11 – 15 May	2 June	2 – 6 November	10 December
F7	Financial Reporting	5	27 April – 1 May	3 June	26 – 30 October	8 December
F8	Audit and Assurance	5	4 – 8 May	4 June	16 – 20 November	7 December
F9	Financial Management	5	11 – 15 May	5 June	9 – 13 November	11 December
P1	Governance, Risk and Ethics	4	4 – 7 May	10 June	26 – 29 October	9 December
P2	Corporate Reporting	5	18 – 22 May 2015	9 June	16 – 20 November	8 December
P3	Business Analysis	5	27 April – 1 May 2015	8 June	2 – 6 November	10 December
P5	Advanced Performance Management	5	11 – 15 May 2015	4 June	9 – 13 November	9 December
P7	Advanced Audit and Assurance	5	27 April – 1 May 2015	1 June	2 – 6 November	7 December

Exam fees

Exam level	Early entry period (Until 8 March/8 September)	Standard entry period (Until 8 April/8 October)	Late entry period (Until 8 May/8 November)
F1 – F3	80 EUR excl. VAT	80 EUR excl. VAT	80 EUR excl. VAT
F4	98 EUR excl. VAT	98 EUR excl. VAT	98 EUR excl. VAT
F5 – F9	125 EUR excl. VAT	135 EUR excl. VAT	345 EUR excl. VAT
P1 – P7	145 EUR excl. VAT	155 EUR excl. VAT	365 EUR excl. VAT

ACCA Administration fees

Registration fee	79 GBP (110 EUR excl. VAT)
Annual Subscription fee	83 GBP (115 EUR excl. VAT)

Register for ACCA with The Academy

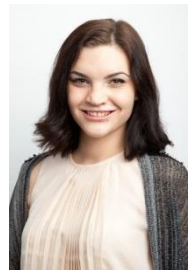
If you have any questions regarding studying ACCA with The Academy, please contact:



Eva Hupková
The Academy Leader
Tel.: +421 2 59350 414
E-mail: eva.hupkova@sk.pwc.com




Viktor Lopatník
The Academy Sales Representative
Tel.: +421 2 59 350 814
Mobile: +421 911 718 759
E-mail: viktor.lopatnik@sk.pwc.com



Alexandra Adamovová
The Academy Training Coordinator
Tel.: +421 2 59 350 505
Mobile: +421 911 039 501
E-mail: alexandra.adamovova@sk.pwc.com

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Think Ahead 

The Academy