

COVID-19

Managing your cash pressures

12 March 2020



The COVID-19 outbreak has been declared a pandemic by the World Health Organization, causing huge impact on people's lives, families and communities.

As the international response continues to develop, we know that organisations are facing potentially significant challenges to which they need to respond rapidly.

We are working closely with organisations globally to help them to prepare and respond, by sharing our experience in working with companies, governments, regulators, NGOs and international organisations around the world to respond to some of the most high profile outbreaks (including Ebola, MERS, SARS and bird flu).

Managing your cash pressures

As the COVID-19 global response evolves, organisations are experiencing significant operational, financial and liquidity challenges.

In order to ensure these challenges can be addressed, the number one concern aired by our clients has been how they can **manage their cash pressures** to ride out the crisis.

Our Business Restructuring Services (BRS) practice provides support to clients in time sensitive and critical scenarios, consistent with the challenges that COVID-19 impacted businesses are now experiencing.

The following **three key steps** should be considered by management teams as they seek to stabilise their cash position:



As part of this assessment, issues may be identified which highlight risks to going concern. Companies must keep **directors duties** front of mind to ensure wrongful trading risks are avoided during this period of uncertainty and appropriate advice is sought.

Our key considerations and experience at each of these stages have been detailed on the following pages.

1

Depending on the severity of the situation, an assessment of available and trapped cash may need to be made in a matter of weeks or even days. Responding quickly is essential.

Rapidly understand the financial position

Cash

Assess potential short and medium term financial implications of COVID-19 focusing on liquidity and covenants.

Consider the following:

- Immediate 13 week short term cash flow forecast creation and/or review
- Update business plans, budgets, forecasts
- Identify potential worst-case scenarios
- Perform sensitivity analysis, modelling worst-case scenarios and downsides, inclusive of the impact of FX on the cash position
- The capability or limitations of existing reporting tools and systems to allow real time reporting across multiple locations

Funding flexibility/capacity

Review finance documentation and identify if there is:

- Flexibility on covenants, cures, force majeure or baskets
- Additional borrowing capacity and unencumbered assets – inventory, receivables, intellectual property
- Scope to access government funding initiatives

Contingency plans

- Update your financial position and resource planning analysis to assume staff sickness
- Assess where and what levels of tactical cost reduction and cash conversion/stock liquidation could be undertaken, if required
- Develop operational contingency plans to minimise disruption to your business, inclusive of reviews of authorised personnel to manage bank and system processes and controls

Stakeholder management

- Review key supplier and customer contracts
- Identify if there is contractual flexibility to amend payment and pricing terms (for both sides) and engage with suppliers/customers accordingly
- Reassess payment priorities and consider time to pay arrangements
- Consider the position of other key stakeholders eg shareholders, pension trustees, regulators credit insurers, credit card companies
- Check insurance policies for business interruption clauses

2

Once clarity on the cash position has been obtained, the directors and management teams should take immediate action to ensure they can (at a minimum) maintain this position, alongside identifying opportunities to access new money, if required.

We can help you take action to protect the position



Implement **cash conservation** measures (e.g. cancelling non essential orders, shift rationalisation and 4 day working weeks) and **rapid optimisation of working capital** to preserve liquidity.



Seek **additional funding** support from existing lenders, **new funding** from alternative providers or opportunities to generate cash via **equity** release.



Obtain consent from lenders for short term **financial covenant waivers or relaxation** in anticipation of potential or forecast covenant breaches.



Implement rapid cost reduction plans based on the financial position; the severity of cost reduction levers and time execution will be dependent on available liquidity.



Set up a **programme management office** (PMO) to help ensure consistency in managing the impact of COVID-19 to enable rapid responses to dealing with the range of operational and financial issues as they arise.



Depending on the severity of the situation and size of the organisation, consider bringing in a **Chief Restructuring Officer** (CRO) to have responsibility for taking control of the cash position.



Consider whether liabilities and or cash can be accessed via a **managed exit** or **accelerated disposal** process of underperforming parts of the business.

3

Alongside stages 1 and 2, organisations will need to quickly understand who their key stakeholders are (internally and externally). Management of stakeholders can often be challenging in a stressed scenario, particularly where interests are conflicting and there are significant demands for real time information.

Manage internal and external stakeholders

Communication

Develop a **clear communication plan** to ensure consistent messaging across all channels.
Consult with internal risk and marketing teams, as appropriate.

Internal channels
(staff)

External channels
(stakeholders, customer, suppliers, shareholders, government, market)

Stakeholders

Identify all **key external stakeholders**; **engage early** and **proactively manage**.
Understand their **current position**; how they may act and any associated issues which may arise.
Assess the impact of these issues on your business and work with the stakeholders to minimise or mitigate the impact.

Financial stakeholders

banks, bondholders, rating agencies, auditors, pension trustees, credit card companies

Operating stakeholders

landlords, suppliers, customers, credit insurers, insurers, regulators

Keeping directors duties front of mind

In the event of financial and liquidity stress, directors must move their attention away from shareholders towards protecting the interests of creditors to avoid wrongful or (in extreme circumstances) fraudulent trading

In recent years, we have increasingly seen Directors duties being put under the spotlight and subject to public scrutiny in instances of financial stress, particularly in situations which lead to insolvency.

The ability of a company to avoid insolvency is not always immediately obvious and as a result, it is imperative that Directors fully understand their roles and responsibilities, and consider this when making critical business decisions.

Wrongful trading

The continuation of trade at a time when there is no reasonable prospect of avoiding an insolvent liquidation or administration. Wrongful trading exposes Directors to personal liability.

Fraudulent trading

Knowingly carrying on a company's business with the intent to defraud creditors i.e incurring credit that cannot be paid. Fraudulent trading imposes civil and criminal responsibility to Directors and is grounds for disqualification.

Financial and liquidity crisis often creates competing demands on the limited cash a company has available. Directors are often uncertain as to the right decisions to be making in the interests of the stakeholders. We have the experience and knowledge to support them. We recommend that Directors take the following steps:

1. **Seek professional advice** – we can provide Directors with immediate and ongoing advice on their responsibilities and exposure
2. **Consider your financial position (see steps 1-3)** – Directors require a clear view of cash flow, alongside balance sheet position and trading performance. We can support the board in rapidly producing in depth financial reviews to identify key issues and mitigations. This analysis should be reviewed and updated on a frequent basis and used to inform trading decisions
3. **Maintain evidence of decision making process** – ensure all material decisions and the associated considerations are documented in detail
4. **Consider ceasing of trading** – in extreme circumstances where stakeholder support is not forthcoming, we can develop contingency plans to help the directors understand the options available to minimise loss to creditors

How we can help

We draw together the experience and specialist skills from across the Restructuring team and the wider PwC firm

Financial restructuring

Financial advice to corporates, sponsors, lenders and credit funds in assessing options and negotiating and implementing a restructuring.

Working capital management

Creating and implementing initiatives to release working capital and create liquidity at pace.

Independent business reviews

Rapid commercial and financial due diligence focussed on the key issues for lenders or corporates normally in support of a refinance.

FX risk management

Explain uncertainty caused by FX on cash flows, key metrics and derivatives and identify opportunities to mitigate cash impacts.

Chief restructuring officers

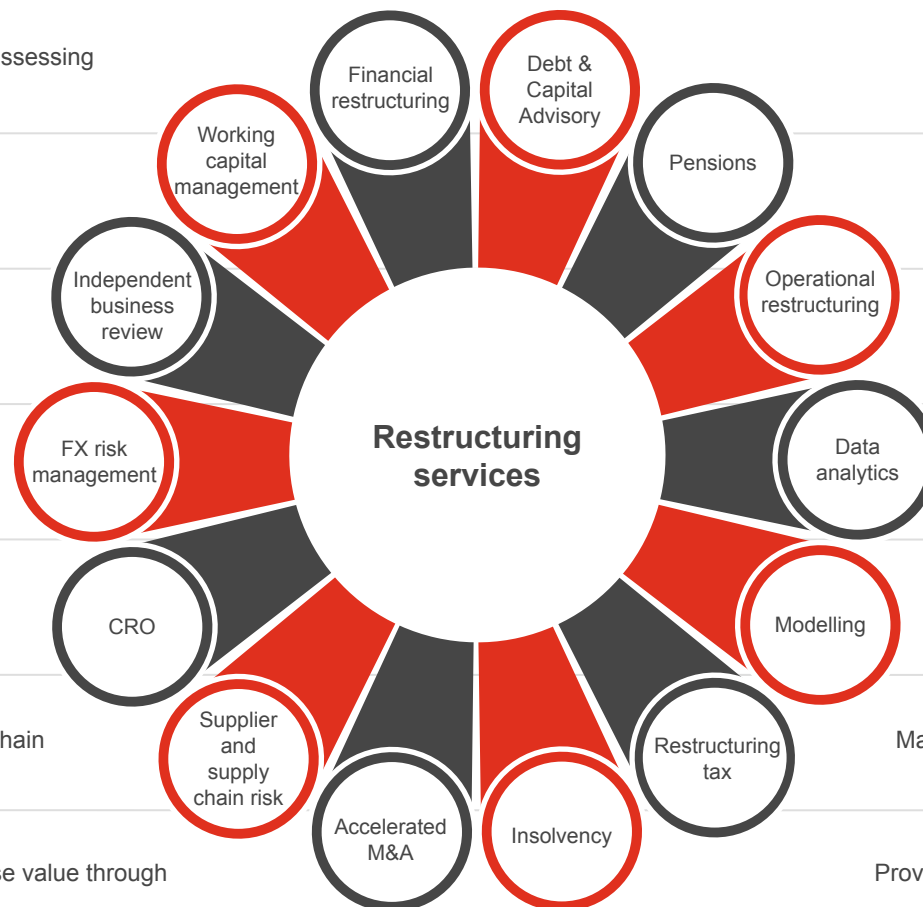
Placing a senior PwC practitioner into hands-on executive positions in organisations facing financial pressure or which need to drive rapid change.

Supplier and supply chain risk

Supporting corporates to identify vulnerability and risk in their supply chain which will adversely impact production.

Accelerated M&A

Using corporate finance, restructuring and insolvency skills to maximise value through the sale of shares, businesses or assets in a short time frame.



Debt and Capital Advisory

Helping companies engage with financial institutions to raise debt for a range of business needs.

Pensions

Advising pension trustees, corporates or lenders in negotiations in respect of pension issues including funding and covenant strength for corporates and trustees.

Operational restructuring

Assisting corporates on cost reduction, cash generation, business planning and implementing rapid change.

Data analytics

Presenting optimised analytical solutions based on a range of internal and external data sources.

Modelling

Combining best practice across a range of sectors to develop, sensitise and validate short term cash flow and other forecasting models.

Restructuring tax

Maximising tax savings on financing structures and transaction costs. Helping negotiate Time to Pay.

Insolvency

Providing insolvency solutions in implementing a financial restructuring, including taking appointments and contingency planning advice.

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