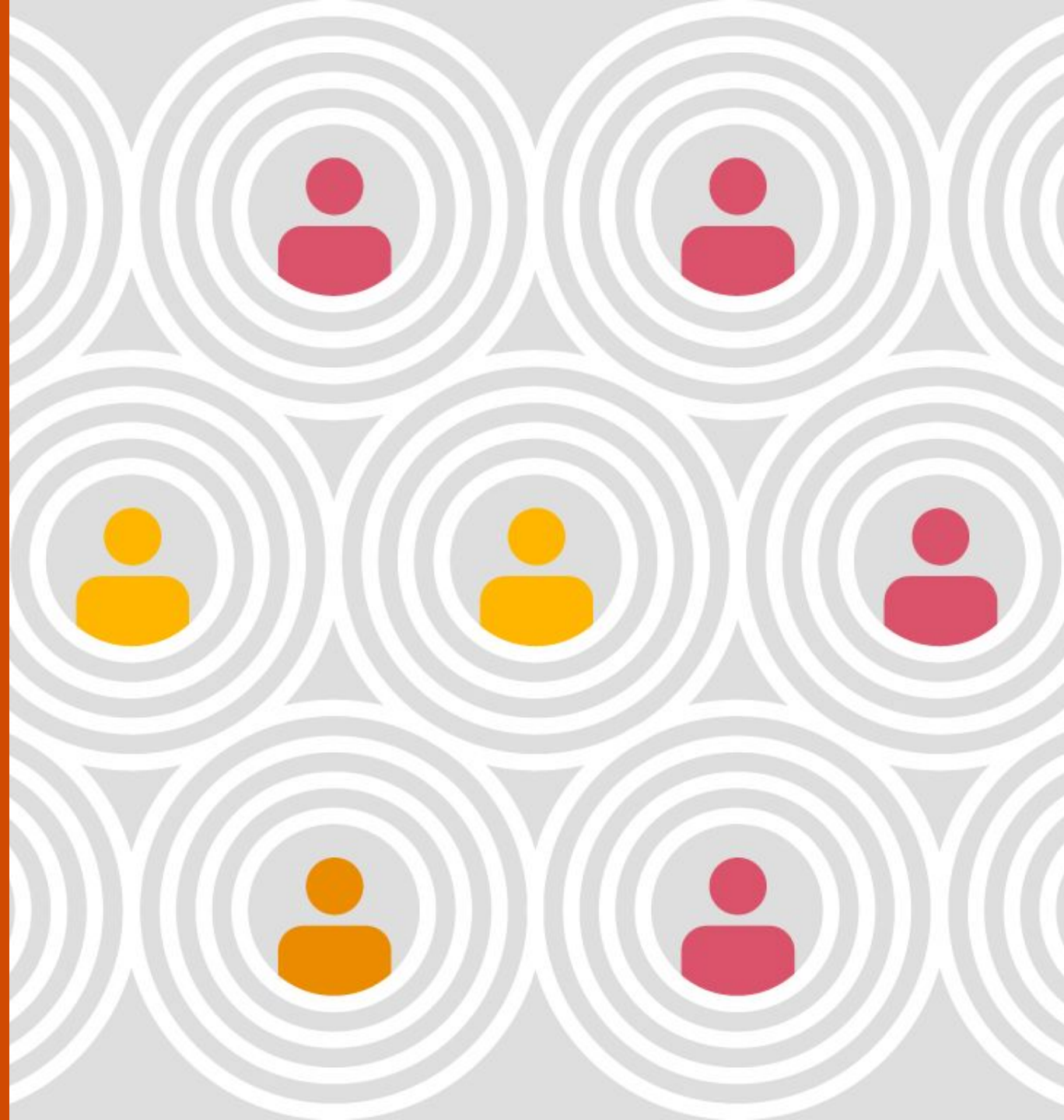


# Tax Filing and/or Payment Guide during the Quarantine

Tax Alert No. 44



# Tax Filing and/or Payment Guide during the Quarantine

## In brief

Pursuant to Republic Act No. 11469, or the “Bayanihan to Heal As One Act”, declaring a state of national emergency over the country due to the Coronavirus Disease 2019 (COVID-19), we provide you with this **PwC PH Quarantine Tax Filing and/or Payment Guide** which consolidates the guidelines for income tax, withholding taxes, VAT, and other tax compliance matters.

## Deadlines

- The filing and/or payment deadlines for tax returns, their corresponding attachments, and other documentary requirements are extended depending on the returns, forms filed, and type/group of filers.
- The deadlines for applications on VAT refund, credit or refund of taxes erroneously/illegally received, tax amnesty on delinquencies, Certificate of Residence for Tax Treaty Relief (CORTT), and correspondences with the Bureau of Internal Revenue (BIR) in relation to tax assessments were further extended.
- The running of the Statute of Limitations for tax assessments and collections under Sections 203 and 222 under the Tax Code is suspended.
- The extension of due dates shall be applicable throughout the Philippines.
- No penalties shall be imposed as the deadlines are extended.
- The term “quarantine” shall mean any announcement by the National Government resulting in limited operations and mobility, including but not limited to community quarantine, enhanced community quarantine, modified community quarantine, and general community quarantine.

## Method of filing and/or payment

- eFPS filers shall continue to settle tax liabilities with the authorized agent banks (AABs) where the taxpayer is enrolled.
- During the Enhanced Community Quarantine (ECQ) period, returns may be filed with and paid to the nearest AAB or the concerned Revenue Collection Officer (RCO) of the nearest Revenue District Office (RDO). AABs are allowed to accept 2019 annual income tax returns (AITR) and other tax returns whose due dates fall within the ECQ period and tax payments, even out-of-district returns.
- Annual income tax returns (AITR) for taxable year 2019 shall be filed and paid following the guidelines in RMC 42 - 20.

Given the further extension of the quarantine to 15 May 2020, this Guide summarizes the extended deadlines on filing/payment of taxes based on the issuances released by the Department of Finance and Bureau of Internal Revenue as of 5 May 2020.



# When to file?

MAY 2020					
MON	TUE	WED	THU	FRI	SAT/SUN
				1	2/3
4	5	6	7	8	9/10
11	12	13	14	15	16/17
18	19	20	21	22	23/24
25	26	27	28	29	30/31

JUNE 2020					
MON	TUE	WED	THU	FRI	SAT/SUN
1	2	3	4	5	6/7
8	9	10	11	12	13/14
15	16	17	18	19	20/21
22	23	24	25	26	27/28
29	30				

JULY 2020					
MON	TUE	WED	THU	FRI	SAT/SUN
		1	2	3	4/5
6	7	8	9	10	11/12
13	14	15	16	17	18/19
20	21	22	23	24	25/26
27	28	29	30	31	

Income

tax

# Income tax

**1 June 2020<sup>1</sup>**



**BIR Form No. 1702Q and Summary Alphalist of Withholding Taxes (SAWT) for fiscal quarter (FQ) ending 31 January 2020**  
e-Filing/Filing & e-Payment/Payment

**29 June 2020**



**BIR Form No. 1702Q and SAWT for 1st Quarter ending 31 March 2020**  
e-Filing/Filing & e-Payment/Payment

**29 May 2020**

**Financial Statements & scanned copies of BIR Form No. 2307 for fiscal year (FY) ending 30 November 2019**  
Attachments to e-Filed 1702-RT, 1702-MX & 1702-EX

# Income tax

## 30 June 2020



Submission of attachments to eFiled BIR Form Nos. 1700, 1701, 1701A for CY ending 31 December 2019



Financial Statements & scanned copies of BIR Form No. 2307 for CY ending 31 December 2019  
Attachments to e-Filed 1702-RT, 1702-MX and 1702-EX

## 30 July 2020



Financial Statements & scanned copies of BIR Form No. 2307 for FY ending 29 February 2019  
Attachments to e-Filed 1702-RT, 1702-MX & 1702-EX

## 15 July 2020

BIR Form Nos. 1702-RT, 1702-MX and 1702-EX for FY ending 29 February 2020  
e-Filing/Filing & e-Payment/Payment



Financial Statements & scanned copies of BIR Form No. 2307 for FY ending 31 January 2020  
Attachments to e-Filed 1702-RT, 1702-MX and 1702-EX



# Withholding taxes

# Withholding Taxes

## for the month of March and April 2020

**9 June 2020**



**BIR Form Nos. 1601C, 0619-E, and 0619-F**  
Filing and payment for **non-eFPS filers**



**BIR Form No. 0620**  
e-Filing/Filing & e-Payment/Payment

**11 June 2020**



**BIR Form No. 1601C, 0619-E and 0619-F**  
e-Filing for eFPS filers under **Group D**

**10 June 2020**

**BIR Form No. 1601C, 0619-E, and 0619-F**  
e-Filing for eFPS filers under **Group E**

**15 June 2020**

**BIR Form No. 1601C, 0619-E, and 0619-F**  
e-Filing and e-Payment for eFPS filers under **Groups C<sup>1</sup>, B<sup>1</sup>, and A<sup>1</sup>**  
e-Payment for eFPS filers under **Groups E<sup>1</sup> and D<sup>1</sup>**


(1) Statutory deadline falls on a weekend or holiday.



# Annual Information Return for EWT, FWT, and WTC

# Other Withholding Taxes for the quarter ending 31 March 2020

**1 June 2020<sup>1</sup>**

 **BIR Form No. 1604E**  
together with the related alphalist

 **BIR Form No. 1604CF**

 **BIR Form No. 2316**

**15 June 2020<sup>1</sup>**

**BIR Form Nos. 1601EQ, 1601FQ, 1602Q, 1603Q, and 1621**  
e-Filing/Filing & e-Payment/Payment 


**Quarterly Alphalist of Payees (QAP)**  
Attachment to 1601EQ and 1601FQ 

(1) Statutory deadline falls on a weekend.


# Value-added taxes

# VAT


## 19 May 2020

 **BIR Form No. 2550M for February 2020**  
Filing and payment for **non-eFPS filers**


## 21 May 2020

 **BIR Form No. 2550M for February 2020**  
e-Filing for eFPS filers under **Group D**


## 25 May 2020

 **BIR Form No. 2550M for February 2020**  
e-Filing and e-Payment for eFPS filers under **Groups A and B**  
e-Payment for eFPS filers under **Groups E<sup>1</sup>, D<sup>1</sup> and C**


 **BIR Form No. 2550Q for the FQ ending 29 February 2020**  
e-Filing/Filing & e-Payment/Payment

 **Quarterly Summary Lists of Sales/Purchases for the FQ ending 29 February 2020**  
Non-eFPS filers


## 20 May 2020

**BIR Form No. 2550M for February 2020**  
e-Filing for eFPS filers under **Group E** 

## 22 May 2020

**BIR Form No. 2550M for February 2020**  
e-Filing for eFPS filers under **Group C** 

## 29 May 2020

**Quarterly Summary Lists of Sales/Purchases for the FQ ending 29 February 2020**  
eFPS filers 


(1) Statutory deadline falls on a weekend.

# VAT


**4 June 2020**

 **BIR Form No. 2550M for March 2020**  
Filing and payment for **non-eFPS filers**


**8 June 2020**

 **BIR Form No. 2550M for March 2020**  
e-Filing for eFPS filers under **Groups D<sup>1</sup>, C<sup>1</sup>, and B**


**15 June 2020<sup>1</sup>**


 **Quarterly Summary Lists of Sales/Purchases  
for the CQ ending 31 March 2020**  
eFPS filers


**5 June 2020**


**BIR Form No. 2550M for March 2020**  
e-Filing for eFPS filers under **Group E** 

**9 June 2020**

**BIR Form No. 2550M for March 2020**  
e-Filing and e-Payment for eFPS filers under **Group A**  
e-Payment for eFPS filers under **Groups E, D, C, and B** 

**BIR Form No. 1600 for March and April 2020**  
e-Filing/Filing & e-Payment/Payment  
Including Monthly Alphalist of Payees (MAP) 

**BIR Form No. 2550Q for CQ ending 31 March 2020**  
e-Filing/Filing & e-Payment/Payment 

**Quarterly Summary Lists of Sales/Purchases  
for the FQ ending 31 March 2020**  
Non-eFPS filers 

(1) Statutory deadline falls on a weekend.

# VAT

**19 June 2020**



**BIR Form No. 2550M for April 2020**  
Filing and payment for **non-eFPS filers**

**23 June 2020**



**BIR Form No. 2550M for April 2020**  
e-Filing for eFPS filers under **Group B**

**25 June 2020**



**BIR Form No. 2550M for April 2020**  
e-Payment for eFPS filers under **Groups E, D, C, and B**

**29 June 2020**



**Quarterly Summary Lists of Sales/Purchases for the FQ ending 30 April 2020**  
eFPS filers

**22 June 2020**

**BIR Form No. 2550M for April 2020**  
e-Filing for eFPS filers under **Groups E<sup>1</sup>, D<sup>1</sup>, and C**



**24 June 2020**

**BIR Form No. 2550M for April 2020**  
e-Filing and e-Payment for eFPS filers under **Group A**



**BIR Form No. 2550Q for FQ ending 30 April 2020**  
e-Filing/Filing & e-Payment/Payment



**Quarterly Summary Lists of Sales/Purchases for the FQ ending 30 April 2020**  
Non-eFPS filers



(1) Statutory deadline falls on a weekend.

# VAT Refund

1 June 2020<sup>1</sup> ⚠️



VAT refund covering the CQ ending 31 March 2018

15 June 2020<sup>1</sup> ⚠️

VAT refund covering the FQ ending 30 April 2018



30 June 2020 ⚠️



VAT refund covering the FQ ending 31 May 2018

(1) Statutory deadline falls on a weekend.



The **90-day period of processing VAT refund claims** that are currently being evaluated by the processing offices and for those that may be **received from 16 March to 14 April 2020 is suspended**.



The counting of the number of processing days shall resume after the quarantine is lifted.



or 30 days from the date of lifting the *quarantine*, whichever comes later.


Other internal  
revenue  
taxes


# Other internal revenue taxes


**19 May 2020**

 **BIR Form No. 1600WP for February 2020**  
e-Filing/Filing & e-Payment/Payment


**9 June 2020**

 **BIR Form No. 2551Q for quarter ending 31 March 2020**  
e-Filing/Filing & e-Payment/Payment

 **BIR Form No. 2200M for the months of March and April 2020**  
Filing & Payment/Remittance

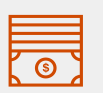
 **BIR Form No. 1606 for March and April 2020**  
e-Filing/Filing & e-Payment/Payment


**19 June 2020**


 **BIR Form No. 1600WP for April 2020**  
e-Filing/Filing & e-Payment/Payment

 **BIR Form No. 2551Q for OCT and for Amusement Taxes for FQ ending 30 April 2020**  
e-Filing/Filing & e-Payment/Payment

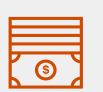
**4 June 2020**

**BIR Form No. 2000 and BIR Form No. 2000-OT for March and April 2020**  
e-Filing/Filing & e-Payment/Payment 

**BIR Form No. 1600WP for March 2020**  
e-Filing/Filing & e-Payment/Payment 

**BIR Form No. 2551Q for Overseas Communication Tax (OCT) and for Amusement Taxes for quarter ending 31 March 2020**  
e-Filing/Filing & e-Payment/Payment 

**15 June 2020<sup>1</sup>**

**BIR Form No. 1707-A for CY ending 31 December 2019 and for FY ending 31 January 2020**  
Filing & Payment 

**BIR Form No. 1704 for FYs ending 31 March 2019 and 30 April 2019**  
e-Filing/Filing & e-Payment/Payment 

(1) Statutory deadline falls on a weekend.



# Other internal revenue taxes

**24 June 2020**




**BIR Form No. 2551Q for FQ ending 30 April 2020**  
e-Filing/Filing & e-Payment/Payment


**Before removal of the excisable products  
from the place of production**



**BIR Form Nos. 2200-A, 2200-AN, 2200-P, 2200-T, and 2200-S  
for every removals**  
e-Filing/Filing & e-Payment/Payment

**30 days**  
**from the date of the lifting of the quarantine<sup>1</sup>**  
**BIR Form Nos. 2552 and 2553**  
e-Filing/Filing & e-Payment/Payment 

(1) If the statutory deadline falls on a weekend or holiday, the reportorial requirement/s shall be filed on the next working day.

 **For all ONETT Transactions (e.g. BIR Form Nos. 1706, 1707, 1800, and 1801), if the date for its payment will fall due within the period of emergency starting 16 March 2020, the period to file and pay the corresponding taxes due thereon is hereby extended until thirty days (30) days from the date of the lifting of the quarantine.** Please refer to the *FAQ No. 5* on slide 38.

# Other filing requirements

# Other filing requirements

**25 May 2020<sup>1</sup>**



Sworn Statement of manufacturer's or importer's volume of sales for FQ ending 29 February 2020

**8 June 2020<sup>1</sup>**



eSubmission of monthly eSales Report for March and April 2020  
For all taxpayers using CRM/POS with TIN ending in **even** number

**15 June 2020<sup>1</sup>**



Registration of computerized books of accounts for FY ending 31 March 2020



2019 Inventory List for FY ending 31 March 2020



eSubmission of quarterly Summary List of Machines for taxable quarters ending 31 March 2020 and FQ ending 30 April 2020



Registration of bound loose leaf books of accounts for FYs ending 31 March 2020 and 30 April 2020



List of Medical Practitioners for CQ ending 31 March 2020

**29 May 2020**

Registration of computerized books of accounts for FY ending 29 February 2020



2019 Inventory List for FY ending 29 February 2020



**9 June 2020**

eSubmission of monthly eSales Report for March and April 2020  
For all taxpayers using CRM/POS with TIN ending in **odd** number



Sworn Statement of manufacturer's or importer's volume of sales for FQ ending 31 March 2020



(1) Statutory deadline falls on a weekend.

# Other filing requirements

**24 June 2020**



Sworn Statement of manufacturer's or importer's volume of sales for FQ ending 30 April 2020

**30 days from the date of the lifting of the quarantine<sup>1</sup>**



**All other filing/submission**

Filing/submission of other reportorial requirements omitted, the deadline of which falls within the period of emergency starting 16 March 2020

**29 June 2020**

Registration of computerized books of accounts for FY ending 30 April 2020



2019 Inventory List for FY ending 30 April 2020



(1) If the statutory deadline falls on a weekend or holiday, the reportorial requirement/s shall be filed on the next working day.

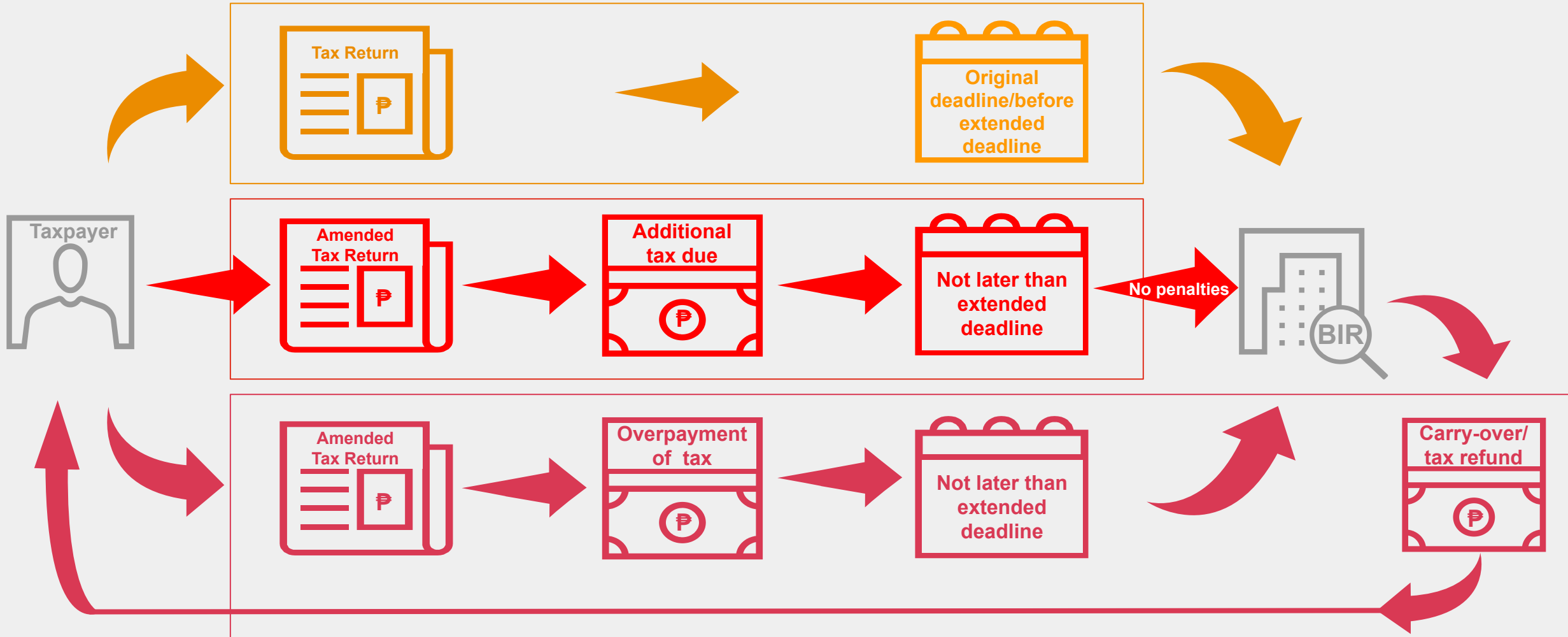
Filing and payment

before the

extended deadline

# Filing and payment before the extended deadline

**i** For taxpayers wishing to file and pay taxes early but have not yet finalized their financial statements and/or returns, they may file within the original deadlines or prior to the extended deadline, and subsequently amend the tax returns on or before the extended deadline, as shown below:

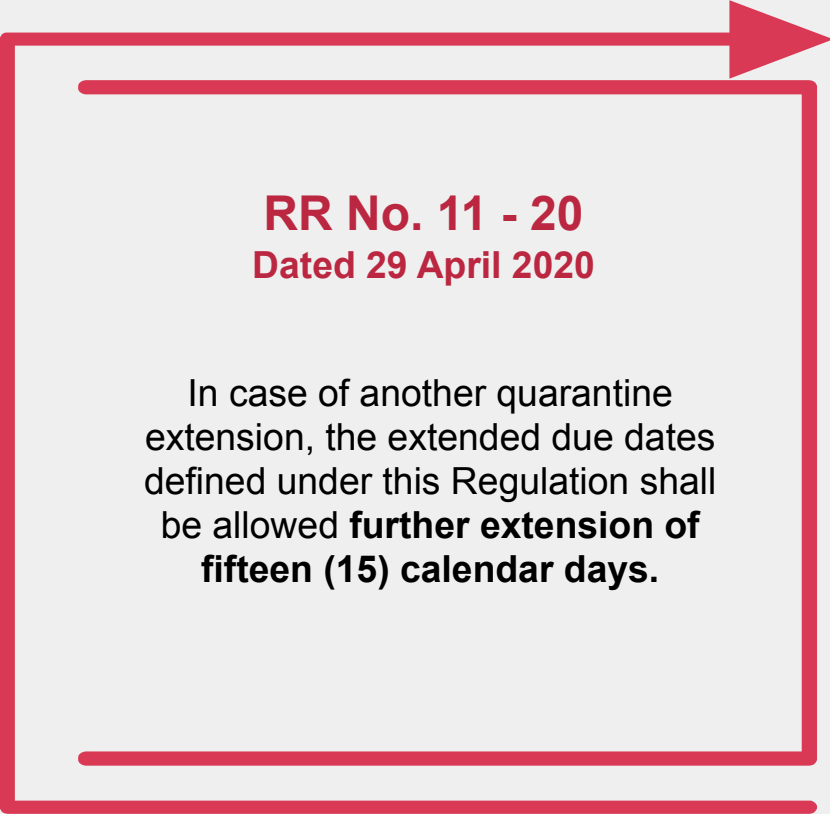


Further

extension of the

Quarantine Period

# Further extension of the quarantine period



**RR No. 11 - 20**  
**Dated 29 April 2020**

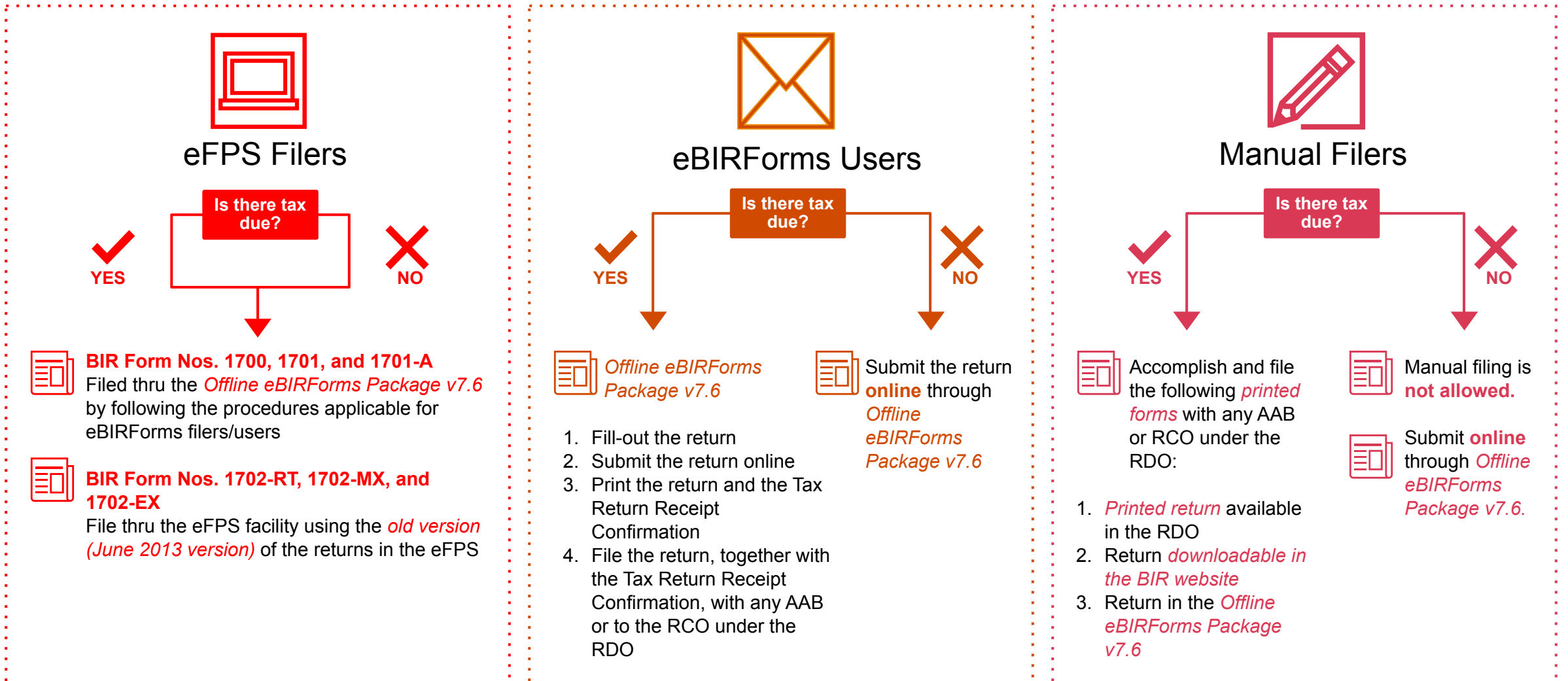
In case of another quarantine extension, the extended due dates defined under this Regulation shall be allowed **further extension of fifteen (15) calendar days.**



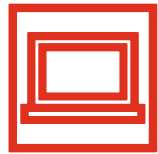
# 2

**How to file and/or  
pay?**

# Filing of Annual ITR for taxable year 2019



# Payment of Annual ITR for taxable year 2019



eFPS Filers



eBIRForms Users  
including “no payment returns”



Manual Filers



ePay  
through the eFPS facility



Electronic/online payment  
options

- Land Bank of the Philippines (LBP) Link.biz Portal
- Development Bank of the Philippines' (DBP) Pay Tax Online
- Union Bank Online Web and Mobile Payment Facility
- Mobile payment (GCash/Paymaya)



Any AAB



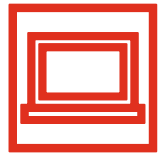
RCO  
in areas where there are no AABs



If the ITR filed and/or paid online has supporting documents, both the ITR (with or without income tax due) and the supporting documents shall still be manually submitted to the BIR.

# Method of Filing and Payment

## Other tax returns



eFPS Filers



eFPS Facility



eBIRForms Users  
including “no payment returns”

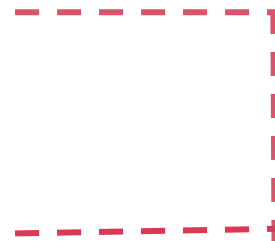


Electronic/online payment options

- LBP Link.biz Portal
- DBP Pay Tax Online
- Union Bank Online Web and Mobile Payment Facility
- Mobile payment (GCash/Paymaya)



Manual Filers



Any AAB

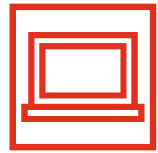


RCO  
in areas where there are no AABs



These guidelines are based on RMC 26 - 20. Specific guidelines for tax returns, other than annual ITR for taxable year 2019, falling due after ECQ may be issued by the BIR.

# Acceptance of payment for all taxes during ECQ



eFPS Filers



eBIRForms Users



Manual Filers



AABs  
nearest the taxpayer



RCO  
of the nearest RDO



Payment of internal revenue taxes in cash **should not exceed Php20,000**, while those for check payment shall have no limitation if the same is made with the RCO in the district office during the ECQ period.



All checks shall be made payable to the BIR and that the name of the receiving AAB branch **may no longer be indicated** in the check for tax payment.



BIR Bank Bulletin No. 3 - 20 allows **AABs to accept** 2019 AITR and other tax returns whose due dates fall within the ECQ period and tax payments, **even out-of-district returns**.



Bank Bulletin No. 4 -20 directs all AABs to accept over-the-counter filing and payment (including check payments without the name of receiving AAB branch ) of returns by eFPS filers during the ECQ period, with or without proof of unsuccessful efilings.

# 3

## Imposition of Penalties

# Penalties

“No penalties shall be imposed as the deadlines falling within the period of emergency (e.g. quarantine) are extended.”

4

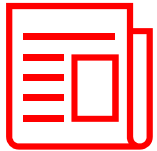
**Other matters**



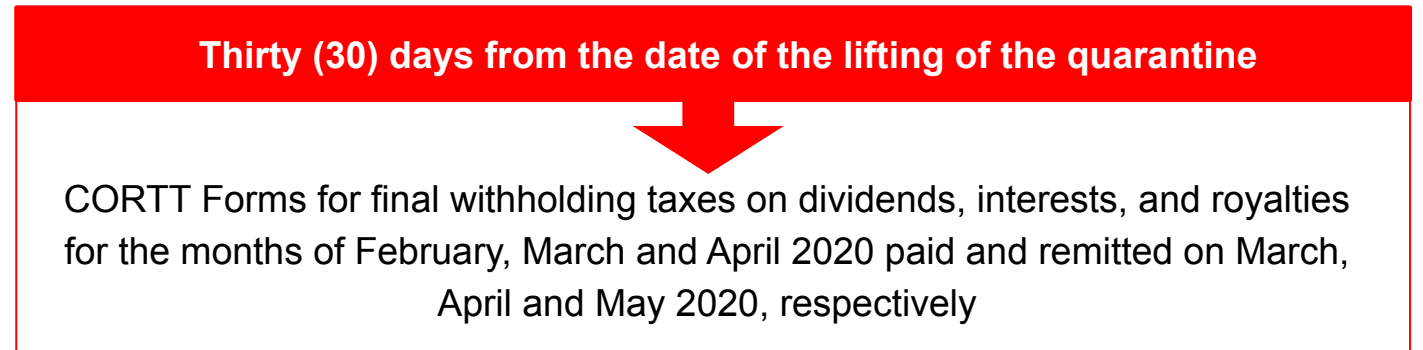
# Other Matters



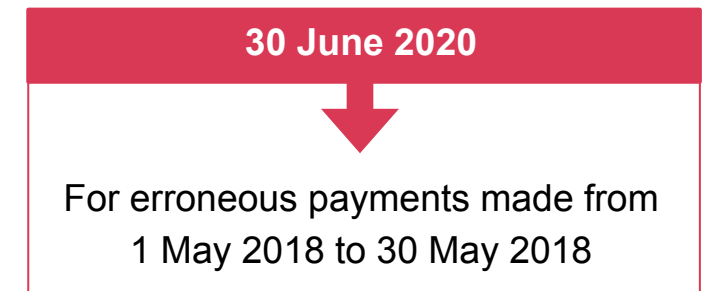
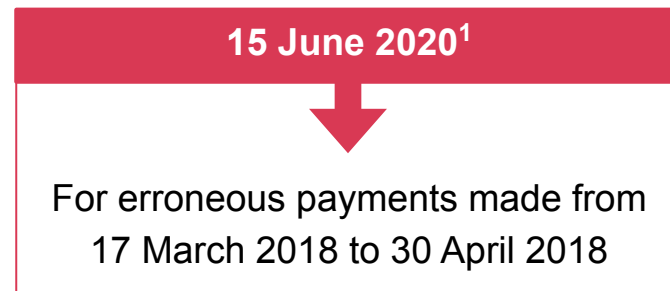
Tax amnesty on delinquencies



CORTT Forms



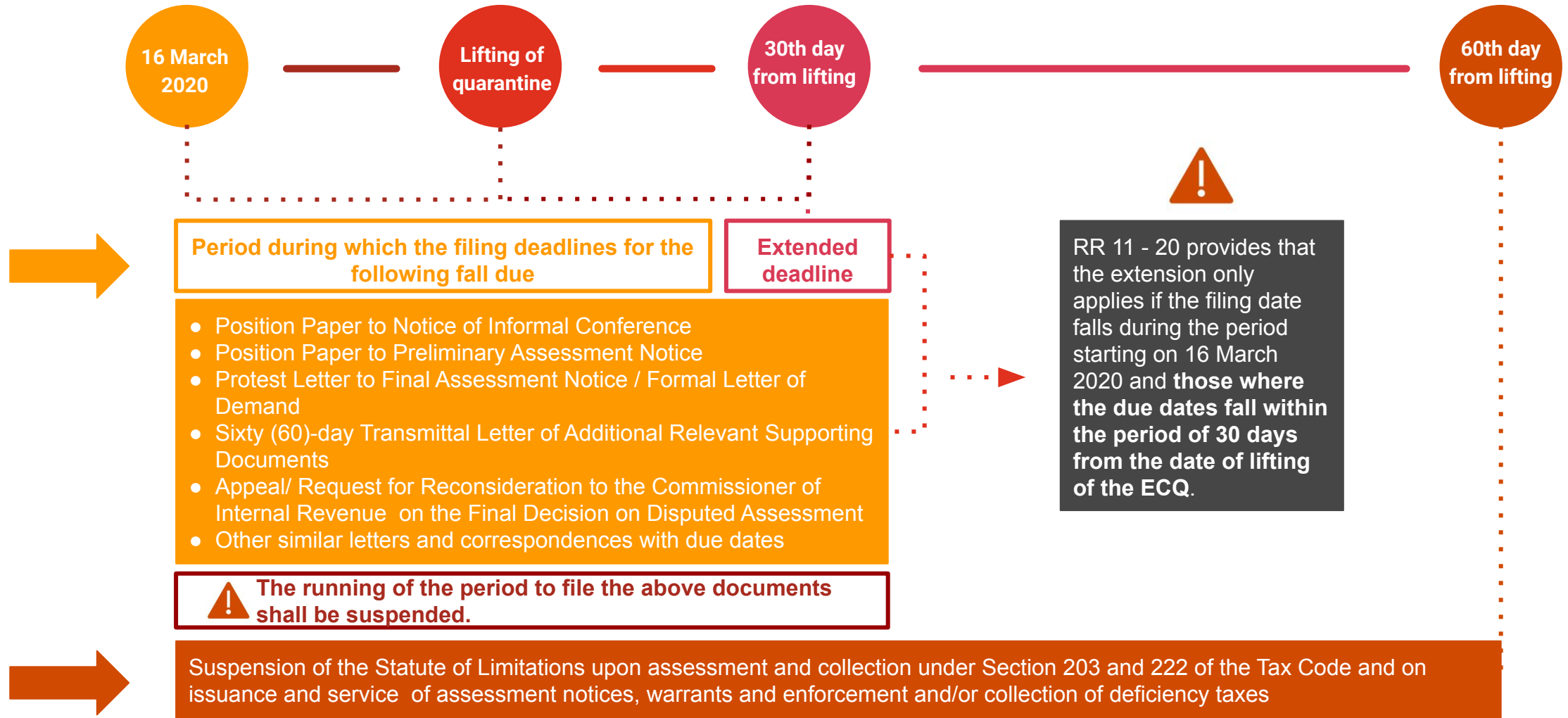
Credit or refund of taxes erroneously/ illegally received



(1) Statutory deadline falls on a weekend.

# Tax Assessment

**i** In view of the suspension of work in all offices under the Executive Branch of the government due the quarantine, the filing deadline of the documents/correspondences relative to tax assessments and collections are extended as illustrated below:



5

**Frequently Asked  
Questions  
(FAQs)**

# Frequently Asked Questions

1

In case the quarantine will be lifted but social distancing measures shall still be strictly observed, will the BIR accept submissions through electronic mail of and use of electronic signature on the documents, e.g. BIR Form 2307, Statement of Management's Responsibility for AITR?

**PwC PH:** Under the Electronic Commerce Act of 2000, an electronically submitted document shall be the functional equivalent of a written document.

Under the Rules of Electronic Evidence, an electronic signature is presumed to be the signature of the person to whom it correlates and is admissible in evidence as the functional equivalent of the signature of a person on a written document.

As such, electronic submission of the attachments required for the AITR and the electronic signature thereon are considered valid and should be accepted by the BIR.

The SEC, in its Memorandum Circular No. 10 - 20, accepts electronic submission of companies' General Information Sheet, Audited Financial Statements, and all other general and special forms of letters during the state of public health emergency, provided that all of the required specifications are complied with. One of the required specifications is that the **submitted documents should contain electronic signature as defined under Section 5(e) of the Electronic Commerce Act of 2000.**

The BIR should issue a similar clarificatory circular on this.

2

In case of system downtime, can the eFPS taxpayers file and pay anywhere?

**PwC PH:** While the prior issuances have not provided methods on how eFPS taxpayers can file and pay in case of system downtime, Bank Bulletin No. 2020 - 03 allows AABs to accept payment of manually filed and out-of-district returns from taxpayers enrolled in eFPS in case of unavailability of the eFPS facility.

Further, Bank Bulletin No. 2020-04 provides that all AABs are advised to accept over-the-counter filing and payment of returns by eFPS filers, with or without the printed copy of the pop-up message screenshot as proof of unsuccessful eFiling.

# Frequently Asked Questions

3

**When is the deadline for the submission of Certificate of Residence for Tax Treaty Relief (CORTT) Form for final withholding taxes (FWT) covering the months of March and April 2020 which will be paid and remitted in June 2020?**

**PwC PH:** RR No. 11 - 20 extends the filing deadline for CORTT form, which covers FWT on the months of February, March and April 2020, paid and remitted on March, April and May 2020, respectively, to 30 days after the lifting of the quarantine.

As such, if the quarantine will be lifted on 15 May 2020, the CORTT for the above-mentioned months (including March and April) will therefore fall on 15 June 2020.

Revenue Memorandum Order (RMO) No. 8 - 17 prescribes that the deadline for the submission of CORTT Form is within 30 days from the payment of FWT. Since the filing and payment deadlines for FWT are extended, the 30 days for the CORTT filing deadline should be counted from the extended FWT filing and payment deadlines under RMO 8 - 17. Following this, the CORTT filing deadlines for March and April 2020 will fall on July 9 (non-eFPS filers) or July 15 (eFPS filers).

RR No. 11 - 20 has set out the deadline to be 30 days after the lifting of the quarantine, and should, thus, be followed. However, for consistency with the existing rules and to help taxpayers ease the administrative burden on tax compliance in this challenging time, the BIR should consider the guidelines provided under RMO No. 8 - 17 and should issue a clarificatory circular on this.

4

**Which extended deadline should apply for VAT refund applications covering the calendar quarter ending 31 March 2018?**

Under RR No. 11 - 20, applications for VAT refund covering quarter ending 31 March 2018 shall be due on 1 June 2020 or thirty (30) days after the lifting of the quarantine, whichever comes later. Assuming that the quarantine will end on 15 May 2020, the deadline for the VAT refund application shall be due on the later date which will be the 30th day from the lifting of the quarantine.

**PwC PH:** The inclusion of the 1 June 2020 deadline may result in confusion. For clarity, the deadline that should be considered by taxpayers should be thirty (30) days from the date of the lifting of the quarantine.

# Frequently Asked Questions

5

Which extended deadline should apply for BIR Form 1606 for the month of March 2020?

## **BIR Form No. 1606**

Under RR No. 11 - 20, two distinct deadlines were provided for BIR Form No. 1606 for March 2020, namely 9 June 2020 (i.e. item 19 in Section 2 of RR 10 - 20) and thirty (30) days from the date of the lifting of the quarantine (i.e. item 2 in Section 2 of RR 11 - 20)

**PwC PH:** While the different dates result in confusion, the deadline to be followed shall be 9 June 2020. Item 2 in section 2 of the same RR does not indicate the correct original due date for BIR Form No. 1606, and this form may have been inadvertently included in said item.

6

When is the deadline for the submission of BIR Form 1702Q and SAWT for the FQ ending March 31, 2020?

Item 13 of Section 2 in RR No. 11 - 20, which extends the filing deadline for BIR Form 1702Q and SAWT, specifically indicated "for 1st quarter ending 31 March 2020."

**PwC PH:** The extension should also cover fiscal quarter ending 31 March 2020, and should not be limited to 1st quarter ending 31 March 2020.

The BIR should issue a clarificatory circular on this.

# Frequently Asked Questions

7

**When is the deadline to submit the attachments to the BIR Form 1702Q for FQ ending 29 February 2020?**

**PwC PH:** Under the existing rules, attachments to the quarterly corporate ITR (i.e. soft copies of BIR Form 2307, sworn declaration) are required to be submitted within 15 days from the filing of the ITR.

However, under RR No. 11 - 20, the deadlines for filing BIR Form 1702Q and submitting the attachments thereto fall on 13 June 2020 (item 13 of RR 11 - 20) and 14 June 2020 (item 36 of RR 11 - 20), respectively. Both dates fall on a weekend. Thus, these due dates will be moved to the next working day, i.e. 15 June 2020.

As the extended deadline for the submission of the attachments seem to be inconsistent with the existing general rules and the preparation time may not be sufficient, the BIR should issue a clarification.

In the meantime, taxpayers should observe the deadlines set out in RR No. 11 - 20 to manage potential technical issues. .

8

**Will the deadlines for tax returns and other documents due in May and June 2020 be also extended?**

**PwC PH:** The extended deadlines for the returns and documents due from 16 March 2020 to 15 May 2020 mostly fall in May and June 2020. As these deadlines effectively covers two (2) taxable months (i.e. March and April), the taxpayers might not have sufficient time to comply with all its filing obligations for May and June 2020.

The BIR should consider extending the deadline of the tax returns and documents originally falling due in May and June 2020 to give taxpayers ample time to prepare.

# Let's talk

To help you understand and appreciate the BIR issuances, please contact:



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# Thank you and stay safe!

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# Glossary

BIR Forms / Documents	Form Title / Description
<b>Income Tax Returns</b>	
BIR Form No. 1700	Annual Income Tax Return for Individuals Earning Purely Compensation Income (Including Non-Business/Non-Profession Related Income)
BIR Form No. 1701	Annual Income Tax Return for Individuals (including MIXED Income Earner), Estates and Trusts
BIR Form No. 1701A	Annual Income Tax Return for Individuals Earning Income PURELY from Business/Profession (Those under the graduated income tax rates with OSD as mode of deduction OR those who opted to avail of the 8% flat income tax rate)
BIR Form No. 1702-RT	Annual Income Tax Return for Corporation, Partnership and Other Non-Individual Taxpayer Subject Only to REGULAR Income Tax Rate
BIR Form No. 1702-EX	Annual Income Tax Return for Corporation, Partnership and Other Non-Individual Taxpayers EXEMPT Under the Tax Code, as Amended, [Sec. 30 and those exempted in Sec. 27(C)] and Other Special Laws, with NO Other Taxable Income
BIR Form No. 1702-MX	Annual Income Tax Return for Corporation, Partnership and Other Non-Individual with MIXED Income Subject to Multiple Income Tax Rates or with Income Subject to SPECIAL/PREFERENTIAL RATE
BIR Form No. 1702Q	Quarterly Income Tax Return for Corporations, Partnerships and Other Non-Individual Taxpayers
BIR Form No. 1701Q	Quarterly Income Tax Return for Self-Employed Individuals, Estates, and Trusts

# Glossary

BIR Forms / Documents	Form Title / Description
<b>Withholding Tax Returns</b>	
BIR Form No. 1606	Withholding Tax Remittance Return For Onerous Transfer of Real Property Other Than Capital Asset
BIR Form No. 1601C	Monthly Remittance Return of Income Taxes Withheld on Compensation
BIR Form No. 0619-E	Monthly Remittance Return of Income Taxes Withheld (Expanded)
BIR Form No. 0619-F	Monthly Remittance Return of Final Income Taxes Withheld
BIR Form No. 0620	Monthly Remittance Form of Tax Withheld on the Amount Withdrawn from the Decedent's Deposit Account
BIR Form No. 1621	Quarterly Remittance Return of Tax Withheld on the Amount Withdrawn from Decedent's Deposit Account
BIR Form No. 1601EQ	Quarterly Remittance Return on Creditable Income Taxes Withheld (Expanded)
BIR Form No. 1601FQ	Quarterly Remittance Return on Final Income Taxes Withheld
BIR Form No. 1602Q	Quarterly Remittance Return of Final Taxes Withheld on Interest paid on Deposits and Deposit Substitutes/Trusts/Etc.
BIR Form No. 1603Q	Quarterly Remittance Return of Final Income Taxes Withheld on Fringe Benefits paid to Employees Other than Rank and File

# Glossary

BIR Forms / Documents	Form Title / Description
<b>VAT and Other Tax Returns</b>	
BIR Form No. 2550M	Monthly VAT Declaration
BIR Form No. 2550Q	Quarterly VAT Return
BIR Form No. 2551Q	Quarterly Percentage Tax Return
BIR Form No. 1600	Monthly Remittance Return of VAT and Other Percentage Taxes Withheld / Withholding Tax Remittance Return for National Government Agencies (NGAs)
BIR Form No. 1600WP	Monthly Remittance of Percentage Tax on Winnings and Prizes Withheld by Race Track Operators
BIR Form No. 2000	Documentary Stamp Tax Declaration/Return
BIR Form No. 2000-OT	Documentary Stamp Tax Declaration/Return - One-Time Transactions (ONETT)
BIR Form No. 2200M	Excise Tax Return for Mineral Products for the amount of excise taxes collected from payment made to sellers of metallic minerals

# Glossary

BIR Forms / Documents	Form Title / Description
<b>Other Internal Revenue Tax Returns</b>	
BIR Form No. 1707-A	Annual Capital Gains Tax Return (For Onerous Transfer of Shares of Stocks Not Traded Through the Local Stock Exchange)
BIR Form No. 1704	Improperly Accumulated Earnings Tax Return
BIR Form No. 2552	Percentage Tax Return for Transactions Involving Shares of Stock Listed and Traded Through the Local Stock Exchange or Through Initial and/or Secondary Public Offering
BIR Form No. 2553	Return of Percentage Tax Payable under Special Laws
BIR Form No. 2200-A	Excise Tax Return for Alcohol Products
BIR Form No. 2200-AN	Excise Tax Return for Automobiles and Non-Essential Goods
BIR Form No. 2200-P	Excise Tax Return for Petroleum Products
BIR Form No. 2200-T	Excise Tax Return for Tobacco Products
BIR Form No. 2200-S	Excise Tax Return for Sweetened Beverages

# Glossary

BIR Forms / Documents	Form Title / Description
<b>Other Documentary Requirements</b>	
Sworn Statement of Manufacturer's or Importer's Volume of Sales	Sworn Statement of Manufacturer's or Importer's Volume of Sales for each particular brand of Alcohol, Tobacco Products & Sweetened Beverage Products
Computerized Books of Accounts	Computerized Books of Accounts & Other Accounting Records in electronic format
Summary List of Machines	Summary List of Machines (CRM-POS) for machines sold by all Machine Distributors/Dealers/Vendors/Suppliers
Bound Loose Leaf Books of Accounts	Bound Loose Leaf Books of Accounts/Invoices/Receipts & Other Accounting Records